

POSITION TITLE: Co-Coordinator of the Adolescent Therapy (ACT) Program

PART TIME: 12-15 hours per week

REPORTS TO: Director of Child, Adolescent and Family (CAF) Programs

Role Overview

Maple Counseling seeks a Co-Coordinator of the Adolescent Therapy (ACT) Program to join our professional team.

Maple Counseling is a non-profit 501(c)3 whose mission is to provide low-cost mental health services to individuals of all ages, couples, and families throughout Los Angeles County, and to provide clinical training for graduate and postgraduate students working towards licensure in the mental health field. Maple Counseling is known for the quality of our clinical training, our expertise in psychodynamic work, and the collegial atmosphere of the clinical staff. This year we will celebrate our 50th Year Anniversary of dedicated service to the community.

It is an exciting time to join Maple Counseling. In the Summer 2022 we will move to our brand-new facility in mid-city Los Angeles, and look forward to new programs and growth. In addition to shaping the professional development of future clinicians, the co-coordinator will participate in the evolution of a training organization. Maple Counseling aspires to be the premier training site in Los Angeles for pre-licensed mental health clinicians. This goal can only be met with a stellar team of experienced senior therapists who supervise, train and mentor our interns.

The ideal candidate will be an engaging supervisory group facilitator with a wealth of clinical experience treating adolescents and families. Expertise in attachment theory, trauma and resilience informed approach, and family therapy is particularly desirable. There will be opportunity to collaborate with school sites, teach and train, as well as connect with a dynamic team of colleagues and the many alumni of Maple Counseling in the larger clinical community.

At the present time, due to COVID-19, all supervision groups and staff meetings are conducted via remote platforms. When conditions allow, in-person supervision groups and staff meetings will resume.

CLINICAL RESPONSIBILITIES:

- Develop and implement goals and vision of the ACT program with ACT co-coordinator.
- Collaborate and act as liaison with ACT school sites administrators.
- Provide group supervision on a weekly basis to 6-8 ACT interns, guide interns in clinical interventions consistent with attachment and psychodynamic theory and family therapy. Facilitate group discussion and intern case presentations.
- Monitor cases for risk/reporting/legal issues. Respond to clinical emergencies

and guide interns through challenging client issues.

- Assign cases and review/approve clinical documentation.
- Contribute as a member of the Child, Adolescent and Family (CAF) staff team to plan weekly didactic trainings for interns in the Child and Family Department.

ADMINISTRATIVE RESPONSIBILITIES:

- Oversee intern compliance with Maple Counseling policy and terms of agreement (adequate caseloads, prompt submission of documentation, support of Maple Counseling policy with clients, etc).
- Provide interns with ongoing clinical and professional feedback, verbally and provide written feedback as required by the graduate schools.
- Communication with graduate schools as needed.
- Approval of intern hours of experience toward licensure and supervisor forms.
- Keep the CAF director fully informed of any potential legal or ethical issues that may impact the integrity of Maple Counseling.
- Recruit, interview and select intern applicants for incoming training cohorts.
- Attend weekly CAF and Clinical staff meetings.
- Consultation with administrative staff as needed.

REQUIREMENTS:

- Active clinical license in CA: Psychologist, LCSW or LMFT.
- Minimum of 3 years post licensure experience.
- Strong clinical (attachment theory and/or psychodynamic) background is essential. In addition, experience in other treatment approaches is welcome.
- Ability to effectively teach clinical interventions and provide feedback that fosters professional growth.
- Qualified to supervise Trainees and Associates in CA per BBS requirements.
- Expertise in trauma and resiliency informed approached strongly preferred.
- Experience with an electronic health record (EHR) strongly preferred.

Employment Type

Part Time, Hourly 12-15 hours per week

Starting Salary Range - \$40 - \$42 per hour, DOE

Benefits include Paid Time Off; opportunity to participate in agency 403(b) retirement plan

HOW TO APPLY:

Submit your resume and cover letter to: jmalik@tmcc.org

In the subject line enter "ACT Co-Coordinator Position"